



## Registration Form

(Application for a Place at the school)

**Please complete in block capitals and return to the Registrar with the following:**

**A non-refundable registration fee of £125 (inclusive of VAT)**

**A copy of the applicant's most recent school report**

**A copy of the applicant's passport or birth certificate**

**A recent photograph of the applicant**

### APPLICANT DETAILS

|               |  |                |  |     |     |
|---------------|--|----------------|--|-----|-----|
| PUPIL SURNAME |  | FORENAMES      |  |     |     |
| DATE OF BIRTH |  | PREFERRED NAME |  |     |     |
| NATIONALITY   |  | FIRST LANGUAGE |  | SEX | M/F |

### PROPOSED ENTRY

|                         |          |                  |                |
|-------------------------|----------|------------------|----------------|
| PROPOSED ENTRY DATE     |          | ENTRY YEAR GROUP |                |
| DAY PUPIL (please tick) | BOARDING | WEEKLY BOARDING  | FLEXI BOARDING |

### FAMILY DETAILS (Full contact details must be supplied for all adults with parental responsibility)

|  |                           |                  |  |
|--|---------------------------|------------------|--|
| PARENT/CARER 1<br>TITLE  | FIRST NAME                | SURNAME          |  |
|  | RELATIONSHIP TO APPLICANT |                  |  |
| HOME ADDRESS<br><small>Is this the address at which the applicant normally resides?<br/>YES/NO</small> |                           |                  |  |
| HOME TELEPHONE   |                           | MOBILE TELEPHONE |  |
| EMAIL  |                           | OCCUPATION       |  |

|  |                           |                  |  |
|--|---------------------------|------------------|--|
| PARENT/CARER 2<br>TITLE  | FIRST NAME                | SURNAME          |  |
|  | RELATIONSHIP TO APPLICANT |                  |  |
| HOME ADDRESS<br><small>If different from above is this the address at which the applicant normally resides?<br/>YES/NO</small> |                           |                  |  |
| HOME TELEPHONE   |                           | MOBILE TELEPHONE |  |
| EMAIL  |                           | OCCUPATION       |  |

**ADDITIONAL EMERGENCY CONTACT DETAILS**

|   |  |                           |  |
|---|--|---------------------------|--|
| Please provide a further emergency contact in case we are unable to contact either parent |  |                           |  |
| TITLE   |  | NAME                      |  |
| CONTACT NUMBER  |  | RELATIONSHIP TO APPLICANT |  |
| EMAIL ADDRESS   |  |                           |  |

**Who has parental responsibility:**

Parental responsibility is defined in the Children Act 1989 as “all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property”. It equals to legal responsibility for the child. If you have any doubts about whether you do or do not have a parental responsibility for the child, you may wish to seek legal advice.

Both                       Mother                       Father                       Other

If you have parental responsibility for the child in a capacity other than as a parent of the child, please state your relationship to the child here:.....  
 .....

Please disclose to the School in confidence any family circumstances or Court Orders which might affect your child’s welfare.

|  |  |                           |  |
|--|--|---------------------------|--|
| Name and address to which school account should be sent (if different from above): |  |                           |  |
| NAME   |  | RELATIONSHIP TO APPLICANT |  |
| ADDRESS  |  |                           |  |
| CONTACT NUMBER   |  |                           |  |
| EMAIL ADDRESS  |  |                           |  |

**PREVIOUS EDUCATION**

|   |  |                     |  |
|---|--|---------------------|--|
| NAME OF CURRENT SCHOOL  |  | NAME OF HEADTEACHER |  |
| SCHOOL ADDRESS  |  |                     |  |
| DATES OF ATTENDANCE   |  | Current school year |  |
| If the applicant has attended any previous schools in the past five years, please give details. |  |                     |  |



## DECLARATION

I/ We (the undersigned) request that the aforementioned child be registered as a prospective pupil.  
I/We have paid the non-refundable registration fee of £125.

We understand that:

1. Registration of our child as a prospective pupil does not secure our child a place at the school but does ensure that our child will be considered for selection as a pupil at the School.
2. The school may process personal data about us and our child, including sensitive personal data such as medical details, for the purpose of administering its list of prospective pupils and its selection procedures and we consent to the processing of our child's personal data (including sensitive personal data) for these purposes.
3. If applicable, the School may request from my/our child's present school or educational institution (a) information and a reference in respect of my/our child; and/or (b) information about any outstanding fees and/or supplemental charges:
4. In the event that our child is offered a place, such an offer will be subject to the school's terms and conditions for the provision of educational services, which will bind us in the event that we accept the place.
5. In order to comply with our responsibilities as a registered Tier 4 sponsor, you consent to us notifying and/or supplying information relating to your and/or your child's right to enter, reside and/or study in the United Kingdom to the United Kingdom Visas and Immigration (UKVI) unit of the Home Office and, in any event, if your child is offered a place at the School, such an offer will be subject to you confirming that your child has the right to enter, live and study in the United Kingdom.

|                         |  |                          |  |
|-------------------------|--|--------------------------|--|
| <b>First signature:</b> |  | <b>Second signature:</b> |  |
| Name in full:           |  | Name in full:            |  |
| Relationship to child:  |  | Relationship to child:   |  |
| Date:                   |  | Date:                    |  |

**The Registration Form should be signed by all parties with parental responsibility for the applicant.**

**CHECKLIST** – Please ensure that you have enclosed: (tick as appropriate)

- Most recent school report                       Learning support information sheet if required   
Copy of birth certificate or passport                       A recent photograph of your child   
Registration Fee of £125 BACS payment sent

To pay by bank transfer to Stover School Association

Account No: 10774014 – Sort Code 20:60:88 and use your child's name as reference.

**Please return this completed application and documents to:  
The Registrar, Stover School, Stover, Newton Abbot TQ12 6QG  
[registrar@stover.co.uk](mailto:registrar@stover.co.uk)**